

CSU COURSES

1. PROFESSIONAL CERTIFICATE IN SOCIAL WORK (PCSW)

Preamble

It is on record especially in the early 1960s up to the late 1990s, that Staff Development Centers, Social Development Institutes, and some Polytechnics across the nation offered certificate courses in social welfare for the training of lower level cadre social welfare officers. However, because of one reform or the other, these institutions stopped Certificate courses from their programmes.

To further worsen the situation, existing polytechnics and universities do not offer certificate course in Social Work but diploma and degree programmes respectively. Consequently, there is no lower level training for new junior cadre entrants into social services sector who hold First School Leaving Certificate or Secondary School Certificate. These categories of staff handle delicate cases without any form of training.

Additionally and of high important is the passage of the Nigeria Council of Social Work Act of 2022 which require at least a one year training in social work before practicing. Also, recent survey on social welfare workforce in Kano state revealed that more than 60% of them do not have relevant qualification. On this note, there is the need to introduce certificate program in social work for lower cadre and to meet the requirement of the law for the existing staff without relevant training in social work. Note that the Council will license no social work without at least one-year training in social work as stipulated by the law.

Target Population

The target population for the ACSW training include community development workers, social welfare assistants, community members who are working presently with VC and families, Civil Society organizations and child protection workers, community health extension workers, police child desk officers, other paramilitary officers and village level volunteers.

Goal

The proposed certificate leading to the award of Advance Certificate in Social Work aims at providing training in generic and specialized areas of social work. The objectives of the program include:

1. Expose the students to general overview of social work practice
2. Expose the students to related theories of social work practice
3. Expose the students to regulation of social work practice in Nigeria
4. Expose the students to skill on generic and specific areas of social work
5. Expose the students to various role of social workers in some selected settings
6. Expose the students to skill of advocacy and networking in social work practice.
7. Expose the students to skill of community relation, resource mapping, and case conference for effective support system
8. Expose the students to international best practice and standards in social work.

On completion of the program, the students should be able to:

1. Integrate theories and practice of social work according to international best practice and standards.
2. Work efficiently, in different settings of social welfare in the state
3. Work efficiently as a social welfare workforce in different capacities
4. Be able to advocate and network with other professional groups to promote welfare of vulnerable groups
5. Be able to relate with important groups in community
6. Be able to identify and map out community resources for effective support system for the vulnerable population.
7. Be acquainted with the ethics of social work and its regulation in Nigeria.

Minimum Entry Requirement:

The general entry requirement includes:

- i. A minimum of diploma in any field with relevant working experience in humanitarian services.
- ii. A minimum of 4 passes in o level with ASW certificate from recognized institution.
- iii. Any other qualifications recognized by the Polytechnic with at least 2 years social work experiences

Duration of the Program:

The program is designed to run for 2 semesters within 9 months of (one academic session). Below shows the duration based on the number of weeks.

2. PROFESSIONAL CERTIFICATE IN PROCURMENT MANAGEMENT (PCPM)

Description of the Course

Procurement management is a complex discipline spanning many interrelated activities. It encompasses the evaluation, selection, and creation of formal contractual agreements as well as managing the organization's ongoing supplier relationships. It is an important managerial course that is gradually gaining prominence in Nigeria. The enactment of the Public Procurement Act (PPA, 2007) by the Federal Government brought to the forefront the need for not only efficient management of the procurement as a management function, but the necessity to follow laid down rules and regulations as contained in the law.

The promulgation of the PPA, 2007 by the federal government has created a procurement cadre in the federal civil service, and subsequently many states have followed suit. This positive development may in the foreseeable future be implemented in Kano state civil service. As a result of this, migrating from the store cadre to procurement cadre will be mandatory and challenging for those that do not have the required certificate which can be difficult and can take a long time to complete the process. Therefore, this 3 month course which will lead to the award of Professional Diploma in Procurement management will undoubtedly serve as a veritable training ground for

officers in the civil service who would be saddled with the important task of managing the procurement function in the state as well as those wishing to migrate to procurement cadre.

Objectives

- ✓ To provide Opportunity to migrate to the newly introduced procurement Cadre in the country
- ✓ To provide Opportunity to learn practical and theoretical knowledge in procurement management
- ✓ To Provide Opportunity to learn from experienced Lecturers

Target Participant for the Course

The Course is designed for the
Following participants:

- Candidates with OND in
- Accounting and Audit
- Business Administration
- Public Administration
- Marketing

Target Market for the Course

Office of the Head of Service
Ministries in the state
Parastatals in the state
Departments in the state
Agencies in the state

Also the course is designed for candidates working in stores departments

3. PROFESSIONAL CERTIFICATE IN THEATRE AND PERFORMING ARTS (PTPA)

Introduction

The Nigerian film industry, Nollywood, is one of the largest in the world, and Kano, through its Hausa-language cinema, "Kannywood," plays a significant role. A professional course would enhance the technical skills and professionalism of individuals seeking to join this growing industry. The program can encourage innovation and modernization in storytelling, blending traditional narratives with modern techniques to appeal to a broader audience.

Again, theatre and performing arts are powerful tools for discussing social issues such as education, health, governance, and human rights. Local productions can create awareness and inspire positive change within communities. Consequently, engaging young people in performing arts can channel their creativity productively, reducing the likelihood of them engaging in negative activities like crime or substance abuse. Therefore, northern part of Nigeria with its multi-ethnic population could benefit from a theatre program that brings together diverse cultural expressions, promoting cross-cultural understanding and unity through art. Thus, by mounting such a certificate program in northern part of Nigeria, the community would not only preserve its cultural identity

but also tap into the economic and social potentials of the creative arts industry, fostering job creation, education, and cultural exchange.

Consequently, establishment of a Professional Certificate in theatre and performing arts (TPA) in northern part of Nigeria will be a crucial step towards addressing the skills gap, enhancing professional standards, ensuring regulatory compliance, and promoting ethical practices in the film industry. By introducing formal training helps instill ethical standards such as integrity, respect for intellectual property, fair representation of culture, and professionalism, which are often neglected in an informal setting. Thereby, empowering existing and prospective participant in the industry with the necessary knowledge and skills, which would contribute to the economic development of the region and improve the overall quality of film production. northern part of Nigeria, as a growing commercial hub, stands to benefit significantly from the professionalization of its film production, making the TPA certification a timely and necessary initiative.

Goal

The proposed certificate leading to the award of Professional Certificate in theatre and performing arts (TPA) aims at providing training in generic and specialized areas of film production. The objectives of the program include:

9. To expose the participant to general overview of film production.
10. To expose the participant with practical insights and hands-on experience in film production.
11. To expose the students to regulation of film production in Nigeria and specifically in Kano State.
12. To expose the participant on how to enhance their credentials and increasing their employability in the film industry.

On completion of the program, the students should be able to gain:

1. In-depth Knowledge of film production:
2. An insight into modern and classical acting methods.
3. Skills in Managing theatre productions from behind the scenes
4. Techniques to enhance physical performance
5. Regulatory Compliance in the film industry
6. Familiarity with ethical issues in Performing Art

Minimum Entry Requirement:

The general entry requirement includes:

- iv. A minimum of relevant working experience in performing art.
- v. Any other qualifications recognized by the Polytechnic with at least 2 years performing art experience.

Duration of the Program:

The program is designed to run for 12 weeks within 3 months . Below shows the duration based on the number of weeks.

4. LEADERSHIP STRATEGY, COMMUNICATION SKILLS AND INNOVATIONS” FOR THE MANAGERS (PCSCI)

A **Professional Certificate in Leadership Strategy, Communication Skills, and Innovations for Managers** is an executive-level development program designed to bridge the gap between traditional management oversight and visionary, adaptive leadership. It equips modern managers with the competencies needed to guide teams through rapid change, foster a culture of creative problem-solving, and align daily execution with long-term organizational goals.

Program Objectives

- **Master Strategic Frameworks:** Enable managers to transition from reactive supervisors to proactive strategists capable of anticipating market shifts and making high-stakes decisions.
- **Elevate Communication Competence:** Refine verbal, non-verbal, and active listening capabilities to articulate a clear vision, reduce operational friction, and influence diverse stakeholders.
- **Drive Culture and Innovation:** Cultivate emotional intelligence and agile mindsets that encourage teams to experiment, embrace creative solutions, and adapt to operational changes.
- **Others Objectives includes:**
 - Enhancing leadership strategies among Managers that will develop and execute unit-level plans aligned with corporate goals of cost leadership and market expansion
 - Enhancing communication skills among Managers to ensure leading high-performing teams, conduct effective meetings, manage conflict, and report clearly to senior management effective information flow.
 - Building the capacity of participants on innovative approaches for human resources management, service delivery, identify process improvement opportunities, reduce waste, and apply problem-solving tools to manufacturing challenges.
 - Strengthening interpersonal and interdepartmental collaboration to foster teamwork and productivity.
 - Equipping participants with strategies to adopt technology-driven solutions in administrative skills and reporting.
 - Promoting ethical conduct and professionalism through effective communication and innovation.
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Key Benefits

- **For the Individual Manager:** Builds executive presence, sharpens decision-making confidence under pressure, and enhances interpersonal resilience.
- **For the Organization:** Boosts cross-functional collaboration, increases team productivity, optimizes resource utilization, and establishes a sustainable leadership pipeline.